

THE WATERWORKS & SEWER BOARD OF THE CITY OF SELMA

*Please apply at the Administrative Office
1600 Selma Avenue Selma, Alabama 36702*

POSITION: WATER TREATMENT PLANT APPRENTICE

**PURPOSE: TO ESTABLISH AN ELIGIBLE REGISTER OR FILL PRESENT AND
FUTURE VACANCIES WITH THE WATERWORKS AND SEWER
BOARD OF THE CITY OF SELMA**

Shift Work

CLOSING DATE: OPEN UNTIL FILLED

SALARY RANGE: \$27,976.00 - \$40,300.00

**FRINGE BENEFITS INCLUDE MEDICAL INSURANCE, RETIREMENT, PAID VACATION, HOLIDAYS
AND SICK LEAVE.**

JOB REQUIREMENTS

- Obtain and maintain an Alabama Grade III Water Certification.
- Water Treatment Plant Apprentice will have two years to obtain the State of Alabama Grade III Water Certification.
- Maintains treatment plant chemicals, machines, and equipment to provide potable water for residential, commercial, and industrial use.
- Maintains remote facilities.
- Collects grab water samples from the plant and distribution system; when required performs chemical, physical, and bacteriological tests to assure water quality; submits samples for testing as required by state agencies.
- Determines and adds specified amounts of chemicals such as chlorine, fluoride, potassium permanganate, and lime.
- Loads lime machine with 50 pounds bags of lime as needed.
- Calibrates equipment and adjusts chemical feeders for optimal chemical output.
- Maintains plant records, including operations logs, daily diaries, and chemical inventories; compiles reports as required by supervisor.
- Monitors charts, dials, pumps, chemical feeders, laboratory equipment, meters, and gauges in the laboratory to determine the status of various functions of the plant; performs equipment and laboratory preventive maintenance duties.
- Performs minor repairs, operations adjustments, and preventive maintenance on plant equipment as needed.
- Reads and records chemical usage; adjusts chemical feeders; changes chlorine cylinders and refills chemical day storage containers as required.
- Checks motors and pumps for excessive noise and temperatures; reports problems to appropriate personnel.
- Ensure buildings and grounds are safe and secure.
- Performs ground maintenance and housekeeping duties as needed.
- Assist in the completion of monthly operating reports (MORs).
- This job description is intended to present a descriptive list of the range of duties performed by the apprentice.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position.
- Possession of a valid driver's license issued by the State of Alabama for the type of vehicle or equipment operated.

Applications are available Monday – Friday 8:30 a.m. – 4:30 p.m. 1600 Selma Avenue, Selma, AL 36701.

Applications are also available on the Selma Water Works and Sewer Board website.

Email Resumes/Applications: clisha14@selmawaterworksandsewer.com

AN EQUAL OPPORTUNITY EMPLOYER

THE WATER WORKS AND SEWER BOARD OF THE CITY OF SELMA PROVIDES A PUBLIC PERSONNEL SYSTEM BASED ON MERIT PRINCIPLES. IT STRIVES FOR THE CONSTANT IMPROVEMENT TO THE PUBLIC SERVICE BY EMPLOYING AND DEVELOPING THE BEST QUALIFIED PEOPLE AVAILABLE, REGARDLESS OF THEIR RACE, COLOR, CREED, SEX, POLITICAL BELIEFS, NATIONAL ORIGIN, OR DISABILITY.

DRUG FREE

THE WATER WORKS AND SEWER BOARD OF THE CITY OF SELMA IS A CERTIFIED DRUG-FREE WORKPLACE.